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**RESOLUTION 2016-20**

**A RESOLUTION EXTENDING LINCOLN CITY'S WORKERS' COMPENSATION  
COVERAGE TO VOLUNTEERS OF THE CITY OF LINCOLN CITY**

WHEREAS, the City of Lincoln City elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CountyCity Insurance Services (hereafter, CIS) payroll schedule and verified at audit:

1. Public Safety Volunteers with an assumed monthly wage of \$800 per month as required by Oregon statute will be used for public safety volunteers in the following volunteer positions: Police Reserve; and

2. An aggregate assumed annual wage of \$2,500 will be used per volunteer board; commission and/or council for the performance of administrative duties. The covered bodies are: City Council, Planning Commission, Building Board of Appeals, Community Sustainability Committee, Library Board, Lincoln City Budget Committee, Parks & Recreation Board, Public Arts Committee, Transient Lodgings Tax Review Committee and Visitor and Convention Committee, Urban Renewal Agency Board, New Business Incubation Committee, VRD License Appeal Board, ADA Project Advisory Team, Transportation Growth Management Project Advisory Committee, Parks Master Plan Update Project Advisory Committee, Special Event Committee, Transportation System Plan Project Advisory Committee, Transportation System Plan Technical Advisory Committee, TGM Project Advisory Committee or any other Committees created through Resolution or Ordinance by the City Council after approval of this Resolution; and

1           3.     All non-public safety volunteers will track their hours and Oregon minimum  
2 wage will serve as assumed wage for both premium and benefits calculations. CIS will  
3 assign the appropriate classification code according to the type of volunteer work being  
4 performed, the covered volunteers are: Parks and Recreation, Senior Center, Public  
5 Works, Open Spaces, Culinary Center, Visitor and Convention Bureau and Library; and

6           4.     Volunteers at the following public events will be covered under workers'  
7 compensation coverage using verified hourly Oregon minimum wage as basis for  
8 premium and/or benefit calculation. The specific events are: Jambalaya Cook-Off, Fish  
9 Taco Cook-Off, Summer Kite Festival, Siletz Bay Fireworks, Mayors Conference,  
10 Summer and Fall Kite Special, Chowder/Brewfest, and Mushroom Cook-Off; and

11          5.     Pursuant to ORS 656.041 workers' compensation coverage will be  
12 provided to community service volunteers commuting their sentences by performing  
13 work authorized by the City of Lincoln City. Oregon minimum wage tracked hourly will  
14 be used for both premium and benefit calculations, verifiable by providing a copy of the  
15 roster and/or sentencing agreement from the court; and

16          6.     Volunteer exposures not addressed here will have workers' compensation  
17 coverage if, prior to the onset of the work provided that the City of Lincoln City provides  
18 at least two weeks' advance written notice to CIS underwriting requesting the coverage,  
19 and that CIS approves the coverage and date of coverage, and that CIS provides  
20 written confirmation of the coverage; and

21          7.     The City of Lincoln City agrees to maintain verifiable rosters for all  
22 volunteers including volunteer name, date of service, and the hours of service. The City

1 of Lincoln City agrees to make these records available at the time of a claim or audit to  
2 verify coverage.

3 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lincoln  
4 City, to provide for workers' compensation insurance coverage as indicated above. This  
5 Resolution shall take effect immediately on adoption and will be updated annually.

6 PASSED AND APPROVED by the City Council of the City of Lincoln City this  
7 11<sup>th</sup> day of July 2016.

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Don Williams, Mayor

ATTEST:

  
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CATHY STEERE, City Recorder