Conditional Use Application

THIS IS PUBLIC RECORD

PROPERTY OWNER/CONTRACT PURCHASER (as listed on deed OR purchase contract):

Copy of purchase contract must be included with submittal for application to be accepted.

NAME: _____

ADDRESS: _____

_____

PHONE: _____

E-MAIL: _____

APPLICANT:

NAME: _____

ADDRESS: _____

_____

PHONE: _____

E-MAIL: _____

SITE INFORMATION:

ZONING DISTRICT: _____

TAX MAP AND LOT: _____

SITE ADDRESS: _____

REQUESTED CONDITIONAL USE:

Cite the code section of the proposed conditional use: **LCMC 17.**_____

TO GRANT ANY CONDITIONAL USE, THE PLANNING COMMISSION MUST FIND, BASED UPON EVIDENCE BOTH FACTUAL AND SUPPORTIVE THAT IS PROVIDED BY THE APPLICANT, THAT ALL THE FOLLOWING ARE TRUE:

LCMC 17.77.060.D.1 – *The proposal is in compliance with the comprehensive plan;*

LCMC 17.77.060.D.2 – *The site for the proposed use is adequate in size and shape to accommodate the use and all required setbacks, common spaces, retaining walls, parking and loading areas, landscaping, and other features required by this title;*

LCMC 17.77.060.D.3 – *The site for the proposed use relates to streets and highways adequate in width and degree of improvement to handle the quantity and kind of vehicular traffic that would be generated by the proposed use;*

LCMC 17.77.060.D.4 – *The proposed use will have minimal adverse impact upon adjoining properties and the improvements thereon. In making this determination, the review authority shall consider, but not be limited to, the proposed location of the improvements on the site, vehicular egress/ingress and internal circulation, pedestrian access, setbacks, height and mass of buildings, retaining walls, fences, landscaping, screening, exterior lighting, and signage;* **and**

LCMC 17.77.060.D.5 – *In areas designated as requiring preservation of historic, scenic or cultural attributes, proposed structures will be of a design complementary to the surrounding area.*

A detailed narrative must be prepared and submitted, along with this completed application form, that provides detailed evidence and proof that the proposal meets and complies with each criterion listed above. Each criterion must be discussed and thoroughly addressed. The narrative must also give a detailed description of the proposed conditional use.

REQUIRED SUBMITTAL ITEMS:
1. Completed Conditional Use Application form
2. Detailed written narrative
3. Completed Online Direct Pay Authorization Agreement for Credit/Debit Cards
4. Existing Conditions Plan (if applicable)
5. Site Plan
6. Landscape Plan (if applicable)
7. Building Elevations (for new construction, additions, or exterior remodels)
8. Phasing Plan (if phasing is proposed)
9. Traffic Impact Study (if required)
10. Other reports, studies, plans, or documents identified by staff as being applicable and required
11. Dock conditional use requests shall also include:
    - Detailed explanation in the written narrative describing compliance with LCMC 17.44.040.B

- Plan of the proposed dock showing location and all dock dimensions that are compliant with LCMC 17.44.040.B
- Description and/or materials cut sheets of the proposed materials of the dock that are compliant with LCMC 17.44.040.B

I (We) hereby declare under penalty of perjury under the laws of the State of Oregon that the foregoing information, as well as the information provided in the attached narrative, is true, complete, and accurate. I (We) acknowledge that providing false information in the application or any application materials shall be a violation and grounds to deny the application and void any approvals.

SIGNATURES:

_____   _____

Property Owner/Contract Purchaser (signature required)   Date

_____   _____

Applicant (signature required)   Date

- *All property owners listed on the deed of each parcel/lot must sign the application.*
- *All contract purchasers listed on the purchase contract must sign the application.*
- *If contract purchasers are individuals other than the property owners shown on the deed, all property owners listed on the deed as well as all contract purchasers listed on the purchase contract must sign the application.*