

Instructions for Geologic Hazard Report Review Application

THIS IS PUBLIC RECORD

1. Complete the attached application in its entirety making sure every blank is completed. If not applicable, write NA on the blank.
2. Every property owner listed on the deed must sign and date the application.
3. If a contract purchase, in addition to the property owners listed on the deed, every individual listed as a contract purchaser on the purchase contract must sign and date the application AND a copy of the purchase contract must be included with the submittal.
4. The topographic map must show, label, and clearly identify the unaltered bluff edge.
5. For an application to be accepted for processing, all of the following must be contained in the application package:
 - The completed application with all property owner signatures
 - The completed geotechnical analysis that has been stamped and signed by an Oregon-licensed geologist/geotechnical engineer and that includes all required information listed in Lincoln City Municipal Code 17.47.020.
 - The topographic survey map that has been stamped and signed by an Oregon-licensed land surveyor and that is dated within the 12 months prior to the date of the geotechnical analysis
 - Fee for Geologic Hazard Report Review with the completed Online Direct Pay Authorization Agreement for Credit/Debit Cards (to pay by phone or check, call 541.996.1232)
 - One pdf of the entire application package, with the Online Direct Pay Authorization Agreement in a separate pdf
6. Applications will NOT be accepted for processing until all items in #5 above are present.



Geologic Hazard Report Review Application

PROPERTY OWNER/CONTRACT PURCHASER (as listed on deed OR purchase contract):

Copy of purchase contract must be included with submittal for application to be accepted.

NAME: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

PROPERTY OWNER/CONTRACT PURCHASER (as listed on deed OR purchase contract):

Copy of purchase must be included with submittal for application to be accepted.

NAME: _____
ADDRESS: _____
PHONE: _____
E-MAIL: _____

SITE INFORMATION:

ZONING DISTRICT: _____
TAX MAP AND LOT: _____
SITE ADDRESS (Location if unaddressed): _____

TOPOGRAPHIC SURVEY AND MAP INFORMATION:

NAME OF OREGON LAND SURVEYOR: _____
OREGON LAND SURVEYOR LICENSE NUMBER: _____
DATE OF TOPOGRAPHIC SURVEY: _____

(must be conducted within the 12 months prior to the date of the geotechnical analysis)

GEOTECHNICAL ANALYSIS INFORMATION:

NAME OF GEOLOGIST/GEOTECHNICAL ENGINEER: _____
OREGON ENGINEER LICENSE NUMBER: _____
DATE OF REPORT: _____

(if written or last updated more than a year prior to the first building inspection, must be updated to reflect current conditions)

NOTE: THE COMPLETE GEOTECHNICAL ANALYSIS AND THE TOPOGRAPHIC MAP THAT HAS BEEN PREPARED BY AN OREGON-LICENSED LAND SURVEYOR WITHIN 12 MONTHS PRIOR TO THE DATE OF THE GEOTECHNICAL ANALYSIS MUST BE ATTACHED BEFORE THE APPLICATION CAN BE ACCEPTED FOR PROCESSING.



I (We) hereby declare under penalty of perjury under the laws of the State of Oregon that the foregoing information is true, complete, and accurate. If the applicant is a contract purchaser, the applicant must provide written authorization from the current property owner. I (We) have read and fully understand, and agree to meet, the criteria outlined in Lincoln City Municipal Code (LCMC) Section 17.47.020 and reflected in this application.

I (We) acknowledge that providing false information in the application shall be a violation and grounds to deny the application and void the approval.

SIGNATURES:

_____ Property Owner/Contract Purchaser (signature required)	_____ Date
_____ Property Owner/Contract Purchaser (signature required)	_____ Date
_____ Property Owner/Contract Purchaser (signature required)	_____ Date
_____ Property Owner/Contract Purchaser (signature required)	_____ Date

- *All property owners listed on the deed of each parcel/lot must sign the application.*
- *All contract purchasers listed on the purchase contract must sign the application.*
- *If contract purchasers are individuals other than the property owners shown on the deed, all property owners listed on the deed as well as all contract purchasers listed on the purchase contract must sign the application.*