



ORGANIZATION: City of Lincoln City
JOB TITLE: Senior Parks Maintenance Worker
FLSA STATUS: Non-Exempt, Grade 7
UNION: AFSCME
UPDATED: March 2022

PURPOSE OF POSITION: Perform a variety of semi-skilled and journeyman-level tasks in the maintenance and upkeep of City parks, recreation areas, Recreation Center grounds and related facilities and equipment.

ESSENTIAL JOB FUNCTIONS:

As a senior member of the team, maintain turf areas: mow, aerate, fertilize, and irrigate, control weeds by hand, maintain/repair/replace sprinkler heads and lines, and other similar activities.

Repair playground equipment as required. Remove ice, snow, and other hazards.

Maintain appearance of park and playground areas and Community Center by performing such tasks as minor carpentry and plumbing repairs, pick up litter and garbage, rake/remove leaves, haul and/or chip brush and limbs, control pests, etc.

Perform routine building maintenance on park buildings, such as painting, plumbing, carpentry, and other similar tasks not requiring licensing from the State. Maintain and replace park signs.

Maintain annual and perennial flowerbeds in parks landscape areas and other areas as assigned. Apply bark dust/chips. Hang baskets, plant, fertilize, prune, irrigate and weed areas.

Operate various equipment, e.g. mower, forklift, jackhammer, edger, power washers, chain saw, etc. perform routine maintenance and minor repairs on equipment, such as: power mowers, weed trimmers, edgers, power washers, and other grounds keeping and repair tools.

In the absence of the Lead, respond to various questions, resolve problems and provide technical assistance to less senior crewmembers that arise at the work site involving work tasks and the public.

Use Microsoft Word and Excel and other City programs and systems to perform job duties. This includes using the City's e-mail system to engage in appropriate and professional communications internally and externally as needed to perform job duties.

Maintain professional, respectful, productive and cooperative working relationships with City staff, other organizations and the general public.

Follow all safety rules and procedures for work areas. Correct and/or report unsafe conditions to appropriate personnel. Model safe work practices for other crew members.

Other related duties as assigned.

AUXILIARY JOB FUNCTIONS: Provide assistance to other staff as workload and staffing levels dictate. Maintain proficiency by attending training and meetings, reading materials, and meeting with others in areas of responsibility. Maintain work areas in a clean and orderly manner.

THIS DESCRIPTION COVERS THE MOST SIGNIFICANT ESSENTIAL AND AUXILIARY DUTIES PERFORMED BY THE POSITION, BUT DOES NOT INCLUDE OTHER OCCASIONAL WORK, WHICH MAY BE SIMILAR, RELATED TO, OR A LOGICAL ASSIGNMENT FOR THE POSITION.

Job Title: Sr. Parks Maintenance Worker

DATE: March 2022

JOB QUALIFICATION REQUIREMENTS:

MANDATORY REQUIREMENTS: Equivalent to High School education and over three years of related experience, or any satisfactory combination of experience and training which demonstrates the knowledge, skills and abilities to perform the above duties. Broad knowledge of the materials, methods, techniques,

Hazards and safety precautions used in grounds, parks, and related facility maintenance. Experience with operating heavy equipment machinery (i.e. backhoe).

SPECIAL REQUIREMENTS/LICENSES: Possession of a Work Zone Traffic Control certification and a current CPR/First Aid card or the ability to obtain one within six months of appointment and the ability to maintain one throughout employment.

DESIRABLE REQUIREMENTS: Previous grounds and/or building maintenance experience.

PHYSICAL DEMANDS OF POSITION: While performing the duties of this position, the employee is frequently required to stand, sit, bend, kneel, stoop, push, climb, communicate, reach and manipulate objects, tools or controls. The position requires mobility. Many duties are physically demanding requiring moving materials weighing up to 30-50 pounds on a regular basis such as bags of fertilizer, bags of lime, certain equipment, etc. and infrequently weighing up to 80 pounds. During the spring, the frequency of lifting up to 80 pounds can increase to up to daily. Manual dexterity and coordination are required over 75% of the work period as duties require regular operation of motorized vehicle and use of hand and power tools. Movement of materials between 30-50 pounds may consume up to 25% of the work period. In addition, working at heights of up to 35 feet is required as well as working on a highway median or raised up a tree on a boom truck.

WORKING CONDITIONS: The majority of duties take place outside of buildings with exposure to all types of weather conditions and on a year-round basis, dirt, oil, grease, fumes, biohazards, traffic, noise and chemicals. Position is subject to on-call requirements after normal work hours.

SUPERVISORY RESPONSIBILITIES: Supervision is not a typical function assigned to this position. May provide training and orientation to newly assigned personnel on site policies and practices or use of equipment.

SUPERVISION RECEIVED: Works under the general supervision of the Parks and Open Space Supervisor and takes direction from the Lead Parks Maintenance Worker.