## Lincoln City Urban Renewal Agency 2019-20 Budget Message April 19, 2019



This budget represents the Agency's fifth year of its Underlevy Plan, which is a ten-year extension of the Agency's activities and projects for the Urban Renewal District. The Underlevy Plan reduces the District's available revenue by 80% while providing the opportunity to fund important north end Public Works Infrastructure, Community Vision projects and Economic Development funding through grants and loans to local partners and businesses.

The Agency's final bond sale for this District (\$2,987,000) occurred in late 2017 and is reflected in the URA Construction Fund (833) of this budget. The final bond will be repaid in 2021, three years earlier than expected. Once the capital projects are complete, the Agency has directed any remaining funds to be allocated to the Economic Development Toolbox (Loan) Programs.

## Proposed Budget 2019-20

Presented here is the 2019-20 proposed budget, outlining projects to be completed. This document reflects the project categories identified for funding by the Agency and the intent of the <u>Year 2000</u> <u>Development Plan</u>, the guiding document from Agency formation in 1988.



The 2008 **Cutler City** Community Vision & Corridor Plan, from the most recent district planning effort, identifies one remaining project for consideration in this budget year.

Design Completion & Construction – Siletz BayWalk Sidewalk Section: With the anticipated completion of SW Jetty Avenue Realignment and the recently constructed BayWalk-Schooner Point Highway 101Turnout project, this final and needed leg of the Siletz BayWalk would be to construct sidewalk along Highway 101 connecting the Schooner Point Turnout section with the ODOT-improved turnout just south of the Schooner Creek Bridge. Once the design is complete, the project will be ready for bidding and construction.

\$15,000	830-000-6201119	Contracted Services
\$250,000	833-000-6340261	Cutler Projects

In February 2018, the Agency made available four sites for **Property Development.** These properties include NW 15th Street (OceanLake Feature Street), NE 1st Street (D River/Hostetler Park), SE 32nd Street (Nelscott), and SW 51st Street (Taft Feature Street). The Agency wishes to sell or lease these properties through a development agreement in order to achieve community, City, and Agency objectives. This budget presents funding for associated costs such as continued marketing and closing costs and for the Agency to work with specialized development consultants to assist staff in moving forward with development projects.

\$35,000 830-000-6201119 Contracted Services

Marketing efforts, along with a change in loan servicing provider for Economic Development Programs has sparked renewed interest in the Agency's Programs. Programs include no-to-low interest loans for businesses and property owners located in the Urban Renewal District and grants available for our local Economic Development Partners.

The **Property Rehabilitation (Façade Improvement) Loan Program** is a no-interest, revolving fund that was established in 1999 with \$1.2 M, as an effort to assist property owners with building façade improvements after the Taft Village Revitalization Plan. In 2013, the Agency also made available no-interest **Energy Efficiency Loans**, low-to-no-interest **Business Expansion Loans**, and a **Local** 

**Program Support Grant**. In 2014, the Agency approved a 2-year pilot project to partner with the Bay Area Merchants Association to fund a **Downtown Manager**.

Since 1999, the Agency has made over 42 loans with original and revolving funds of approximately \$1.85 M. Of all the loans issued, 2 are through the Energy Efficiency Loan Program (\$110,692) and all remaining loans are through the Façade Improvement Loan Program. To date, no loans have been made for the Business Expansion Loan Program. Annual loan repayments are approximately \$70,000 and replenish the fund which can be applied to programs.

\$730,029	832-000-6570130	Property Rehab Partnership (Façade Improvement Loan)
\$150,000	832-000-6570150	Economic Development Loan Programs (Energy
		Efficiency & Business Expansion)

In January 2018, loan servicing transitioned to the Oregon Cascades West Council of Governments. With this more experienced loan servicer there will be improved response times and communication to staff and loan recipients along with regular reporting.

The **Economic Development Grant Program** is administered through the Urban Renewal office in conjunction with our local Economic Development Partners. This includes the Local Program Support Grant and Downtown Manager Program.

The Local Program Support Grant has been used for the past five years by the Oregon Coast Community College Small Business Development Center (SBDC), which provides opportunities for workforce development and training for business owners and employees within the District.

Funds are proposed to continue for a 2-year pilot project (\$28,000/year) through a partnership with the Bay Area Merchants Association (BAMA) to fund their Downtown Manager. As of the writing of this message, BAMA has invoiced URA for \$30,406 since beginning the program in December 2016.

The Agency should continue to consider a revisit of the Economic Development Toolbox of options and additional programs which would support public property development as well as local business retention and expansion (BR&E) as well as employment opportunities. Existing programs may also have opportunities to further Agency and partner objectives.

\$48,000 832-000-6270150 Economic Development Grant Program

Urban Renewal has proven to be a successful funding program for Lincoln City to leverage District funding otherwise not available to complete numerous Public Works Infrastructure Projects, upgrades to our Visitor Facilities and Parks and the ability to provide low-to-no interest loans and grants. With the Agency's last bond sale for this District, focus will continue working in partnership with the City's Public Works Department on completing Cutler Community Vision Projects. Staff is poised to implement any number of additional projects through a re-visit of the Economic Development Toolbox using the final bond funds at Agency direction.

\$250,000833-000-6370400Additional Capital Reserve\$412,932833-000-6601833Transfer of Capital Reserve to Prop Rehab Fund (Toolbox)

**To View the Report, 27 Years of Urban Renewal Projects and Recognition, please visit:** <u>http://www.lincolncity.org/index.asp?SEC=60F5AC9D-C320-4F9F-8946-6A7812F8B074&Type=B\_BASIC</u>

#### CITY OF LINCOLN CITY ANNUAL BUDGET 2019-2020 830-000-URBAN RENEWAL GENERAL FUND

Friday, June 07, 2019

ACTUAL FY 2016-17	ACTUAL FY 2017-18	BUDGET FY 2018-19		ESTIMATE FY 2018-19	BUDGET PROPOSED	BUDGET APPROVED	ADOPTED FY 2019-20
			RESOURCES				
			MISCELLANEOUS REVENUE				
274	8,900	0	4601910 OTHER REVENUE	17,612	0	0	0
9,813	10,338	9,200	4610001 INTEREST ALLOCATED	9,800	10,100	10,100	10,100
0	0	0	4650005 SALE OF EQUIPMENT	1,000	0	0	0
0	1,500	0	4690010 INSURANCE CLAIMS/REFUNDS	0	0	0	0
10,087	20,738	9,200	TOTAL MISCELLANEOUS REVENUE	28,412	10,100	10,100	10,100
			<b>BEGINNING FUND BALANCE</b>				
1,060,970	728,703	510,663	4890010 BEGINNING BALANCE	485,923	274,450	274,450	274,450
1,060,970	728,703	510,663	TOTAL BEGINNING FUND BALANCE	485,923	274,450	274,450	274,450
1,071,057	749,441	519,863	TOTAL RESOURCES	514,335	284,550	284,550	284,550
			PERSONAL SERVICES				
83,254	47,179	51,922	6101100 SALARIES	52,866	31,613	31,613	31,613
14,155	11,062	12,072	6102001 PART TIME & SEASONAL SALARIES	S 12,280	6,590	6,590	6,590
7,259	4,323	4,896	6105011 FICA/MEDICARE	4,929	2,923	2,923	2,923
1,810	2,154	1,742	6105012 WORKERS' COMP	1,691	918	918	918
21,254	13,402	14,145	6106011 MEDICAL & DENTAL INSURANCE	14,344	8,279	8,279	8,279
99	66	54	6106012 LIFE INSURANCE	63	28	28	28
412	241	285	6106013 LONG-TERM DISABILITY INS.	247	137	137	137
13,555	9,903	11,417	6106014 RETIREMENT	10,292	7,965	7,965	7,965
141,798	88,331	96,533	TOTAL PERSONAL SERVICES	96,712	58,453	58,453	58,453
			MATERIALS & SERVICES				
1,650	69,443	50,000	6201119 MISC. CONTRACTED SERVICES	50,000	50,000	50,000	50,000
6,224	250	7,000	6201151 AUDITING	7,250	7,000	7,000	7,000
7,500	0	2,000	6201152 LEGAL SERVICES	2,000	2,000	2,000	2,000
1,385	909	4,483	6201153 GEOGRAPHICAL INFO SYS SUPPOR	T 4,101	2,443	2,443	2,443
0	37,534	0	6201155 BOND ISSUANCE COSTS	0	0	0	0
8,180	4,031	7,511	6202110 INFORMATION TECHNOLOGY SUP	P 7,511	8,097	8,097	8,097

#### CITY OF LINCOLN CITY ANNUAL BUDGET 2019-2020 830-000-URBAN RENEWAL GENERAL FUND

Friday, June 07, 2019

ACTUAL FY 2016-17	ACTUAL FY 2017-18	BUDGET FY 2018-19			ESTIMATE FY 2018-19	BUDGET PROPOSED	BUDGET APPROVED	ADOPTED FY 2019-20
112	6	100	6203020	TELEPHONE	100	0	0	0
1,780	1,670	2,000	6205001	LEGAL NOTICES	2,000	2,000	2,000	2,000
104	0	500	6205003	PRINTING	500	0	0	0
1,921	160	2,300	6206002	TRAINING	2,300	2,300	2,300	2,300
478	451	1,500	6206003	MEETINGS	1,500	1,500	1,500	1,500
208	0	100	6206004	RECRUITMENT AND TESTING	0	0	0	0
1,661	1,503	2,500	6206005	MEMBERSHIP AND DUES	2,500	2,500	2,500	2,500
151	93	100	6206006	BOOKS AND PERIODICALS	100	0	0	0
0	85	200	6209001	POSTAGE, SHIPPING, METER LEASE	E 200	0	0	0
6,709	3,132	3,300	6209010	INSURANCE AND BONDS	3,476	2,040	2,040	2,040
371	-135	0	6210001	BUILDING MAINTENANCE	0	0	0	0
1,035	991	2,000	6210013	SYS MAINT - OTHER PEARLS	2,000	2,000	2,000	2,000
4,200	0	0	6210014	SYS MAINT - D LAKE	0	0	0	0
754	0	0	6210015	SYS MAINT - NELSCOTT	0	0	0	0
2,895	2,935	3,000	6211020	MAINTENANCE/LEASE-OFFICE EQU	Л 3,000	3,000	3,000	3,000
71	0	100	6220001	STATIONERY SUPPLIES	100	100	100	100
91	89	0	6221001	GASOLINE, FUEL, OILS	10	0	0	0
75	2,320	1,375	6221013	VEHICLE REPAIR & OPERATION	0	0	0	0
1,306	342	500	6229001	OTHER SUPPLIES	500	500	500	500
0	0	0	6260001	EMPLOYEE WELLNESS	0	241	241	241
60,000	30,900	31,827	6299111	REIMBURSEMENT TO GEN FUND	31,827	15,914	15,914	15,914
35,197	18,479	19,033	6299120	REIMBURSEMENT LINC SQ FUND	19,033	9,517	9,517	9,517
2,851	0	5,000	6299193	TRANSFER TO % FOR ARTS	3,165	1,250	1,250	1,250
146,908	175,187	146,429		TOTAL MATERIALS & SERVICES	143,173	112,402	112,402	112,402
				CAPITAL OUTLAY				
1,401	0	0	6330201	BUILDING IMPROVEMENTS	0	0	0	0
4,140	0	0	6340230	S BAY PARK/BAY AREA SIDEWALK	0	0	0	0
16,629	0	0	6340237	CULTURAL CENTER	0	0	0	0
4,535	0	0	6340240	NELSCOTT RENOVATION PROJECT	S 0	0	0	0
26,943	0	0	6340261	CUTLER CITY PLANNING	0	0	0	0

#### CITY OF LINCOLN CITY ANNUAL BUDGET 2019-2020 830-000-URBAN RENEWAL GENERAL FUND

Friday, June 07, 2019

ACTUAL FY 2016-17	ACTUAL FY 2017-18	BUDGET FY 2018-19		ESTIMATE FY 2018-19	BUDGET PROPOSED	BUDGET APPROVED	ADOPTED FY 2019-20
0	0	276,901	6370400 RESERVE-FUTURE YEARS	0	113,695	113,695	113,695
53,649	0	276,901	TOTAL CAPITAL OUTLAY	0	113,695	113,695	113,695
342,355	263,518	519,863	TOTAL EXPENDITURES	239,885	284,550	284,550	284,550
			CONTINGENCY/FUND BALANCE				
728,703	485,923	0	6800502 UNAPPROPRIATED FUND BALANCE	E 274,450	0	0	0
728,703	485,923	0	TOTAL CONTINGENCY/FUND BALANCI	E 274,450	0	0	0
728,703	485,923	0	TOTAL ENDING FUND BALANCE	274,450	0	0	0
-332,268	-242,780	-510,663	Excess of Resources over Expenditures	-211,473	-274,450	-274,450	-274,450

# LINCOLN CITY URBAN RENEWAL AGENCY TAX INCREMENT CALCULATION FISCAL YEAR 2019-20

Estimated Taxes to be Collected	\$	726,555
Less Amount Not to be Collected (7%)	<u>\$</u>	(54,687)
Estimated Tax Increment	\$	781,242
Estimated Composite Tax Rate	\$	13.90
Taxable Assessed Value (20%)	\$	56,204,456
Less: 80% release to overlapping Taxing Districts		(224,817,822)
Estimated Taxable Assessed Value 2019-2020	\$	281,022,278
Estimated Increase in Value 2019-2020		<u>3.00%</u>
Taxable Assessed Value of the Urban Renewal District 2018-2019	\$	272,837,163

Friday, June 07, 2019

#### CITY OF LINCOLN CITY ANNUAL BUDGET 2019-2020 831-000-TAX INCREMENT FUND (URA)

ACTUAL FY 2016-17	ACTUAL FY 2017-18	BUDGET FY 2018-19		ESTIMATE FY 2018-19	BUDGET PROPOSED	BUDGET APPROVED	ADOPTED FY 2019-20
			RESOURCES				
			TAXES				
646,174	659,367	685,835	4101010 CURRENT PROPERTY TAXES	687,768	726,555	726,555	726,555
63,211	34,059	56,200	4101020 PRIOR PROPERTY TAXES	18,262	0	0	0
709,386	693,425	742,035	TOTAL TAXES	706,030	726,555	726,555	726,555
			MISCELLANEOUS REVENUE				
21,472	28,244	15,700	4610001 INTEREST ALLOCATED	20,400	21,000	21,000	21,000
-58	403	0	4610002 INTEREST DIRECT	275	200	200	200
21,413	28,647	15,700	TOTAL MISCELLANEOUS REVENUE	20,675	21,200	21,200	21,200
			<b>BEGINNING FUND BALANCE</b>				
1,575,027	1,264,432	894,365	4890010 BEGINNING BALANCE	889,597	1,083,423	1,083,423	1,083,423
1,575,027	1,264,432	894,365	TOTAL BEGINNING FUND BALANCE	889,597	1,083,423	1,083,423	1,083,423
2,305,826	1,986,504	1,652,100	TOTAL RESOURCES	1,616,302	1,831,178	1,831,178	1,831,178
			DEBT SERVICE				
33,353	16,821	0	6410214 INTEREST - SERIES 2014	0	0	0	0
0	54,405	90,227	6410217 INTEREST - SERIES 2017	90,227	75,233	75,233	75,233
1,008,041	1,025,681	0	6450214 PRINCIPAL - SERIES 2014	0	0	0	0
0	0	442,652	6450217 PRINCIPAL - SERIES 2017	442,652	575,954	575,954	575,954
0	0	1,119,221	6450301 RESERVE FOR FUTURE YEARS	0	1,179,991	1,179,991	1,179,991
1,041,394	1,096,907	1,652,100	TOTAL DEBT SERVICE	532,879	1,831,178	1,831,178	1,831,178
1,041,394	1,096,907	1,652,100	TOTAL EXPENDITURES	532,879	1,831,178	1,831,178	1,831,178
			CONTINGENCY/FUND BALANCE				
1,264,432	889,597	0	6800502 UNAPPROPRIATED FUND BALANCE	E 1,083,423	0	0	0
1,264,432	889,597	0	TOTAL CONTINGENCY/FUND BALANCI	E 1,083,423	0	0	0
1,264,432	889,597	0	TOTAL ENDING FUND BALANCE	1,083,423	0	0	0
-310,595	-374,835	-894,365	Excess of Resources over Expenditures	193,826	-1,083,423	-1,083,423	-1,083,423

Friday, June 07, 2019

#### CITY OF LINCOLN CITY ANNUAL BUDGET 2019-2020 832-000-PROPERTY REHAB PROGRAM

ACTUAL FY 2016-17	ACTUAL FY 2017-18	BUDGET FY 2018-19			ESTIMATE FY 2018-19	BUDGET PROPOSED	BUDGET APPROVED	ADOPTED FY 2019-20
				RESOURCES				
				MISCELLANEOUS REVENUE				
5,740	6,604	4,500	4610001	INTEREST ALLOCATED	6,800	7,000	7,000	7,000
180	218	100	4610002	INTEREST DIRECT	275	300	300	300
75,707	84,916	70,900	4650004	LOAN REPAYMENTS 01-02 PROGRA	65,000	70,900	70,900	70,900
0	14,192	0	4690010	INSURANCE CLAIMS/REFUNDS	0	0	0	0
81,627	105,930	75,500		TOTAL MISCELLANEOUS REVENUE	72,075	78,200	78,200	78,200
				TRANSFERS IN				
0	0	0	4701833	TRF FROM UR CONSTRUCTION FU	N 0	412,932	412,932	412,932
0	0	0		TOTAL TRANSFERS IN	0	412,932	412,932	412,932
				<b>BEGINNING FUND BALANCE</b>				
774,702	570,182	583,278	4890010	BEGINNING BALANCE	632,622	469,297	469,297	469,297
774,702	570,182	583,278		TOTAL BEGINNING FUND BALANCE	632,622	469,297	469,297	469,297
856,329	676,112	658,778		TOTAL RESOURCES	704,697	960,429	960,429	960,429
				MATERIALS & SERVICES				
6,809	16,169	37,400	6201119	MISC. CONTRACTED SERVICES	37,400	32,400	32,400	32,400
19,338	0	48,000	6270150	ECONOMIC DEVELOPMENT PROGR	48,000	48,000	48,000	48,000
26,147	16,169	85,400		TOTAL MATERIALS & SERVICES	85,400	80,400	80,400	80,400
				SPECIAL PAYMENTS				
0	3,146	0	6540105	ARCHITECTS	0	0	0	0
260,000	0	423,378	6570130	PUBLIC PRIVATE PARTNERSHIP	0	730,029	730,029	730,029
0	0	150,000	6570150	ECONOMIC DEV LOAN PROGRAM	150,000	150,000	150,000	150,000
0	24,175	0	6570155	ECONOMIC DEV GRANT PROGRAM	0	0	0	0
260,000	27,321	573,378		TOTAL SPECIAL PAYMENTS	150,000	880,029	880,029	880,029
286,147	43,490	658,778		TOTAL EXPENDITURES	235,400	960,429	960,429	960,429
				CONTINGENCY/FUND BALANCE				
570,182	632,622	0	6800502	UNAPPROPRIATED FUND BALANCE	,	0	0	0
570,182	632,622	0		TOTAL CONTINGENCY/FUND BALANCE	E 469,297	0	0	0
570,182	632,622	0		TOTAL ENDING FUND BALANCE	469,297	0	0	0

Friday, June 07, 2019

### CITY OF LINCOLN CITY ANNUAL BUDGET 2019-2020 833-000-URA CONSTRUCTION FUND

ACTUAL FY 2016-17	ACTUAL FY 2017-18	BUDGET FY 2018-19			ESTIMATE FY 2018-19	BUDGET PROPOSED	BUDGET APPROVED	ADOPTED FY 2019-20
				RESOURCES				
				MISCELLANEOUS REVENUE				
14,730	40,281	16,000	4610001	INTEREST ALLOCATED	44,140	30,429	30,429	30,429
14,730	40,281	16,000		TOTAL MISCELLANEOUS REVENUE	44,140	30,429	30,429	30,429
				OTHER RESOURCES				
0	2,975,000	0	4801001	BOND SALES	0	0	0	0
0	2,975,000	0		TOTAL OTHER RESOURCES	0	0	0	0
				<b>BEGINNING FUND BALANCE</b>				
1,375,319	1,242,308	974,834	4890010	BEGINNING BALANCE	1,471,276	882,503	882,503	882,503
1,375,319	1,242,308	974,834		TOTAL BEGINNING FUND BALANCE	1,471,276	882,503	882,503	882,503
1,390,049	4,257,589	990,834		TOTAL RESOURCES	1,515,416	912,932	912,932	912,932
				CAPITAL OUTLAY				
7,400	11,091	130,000	6340208	SIDEWALK CONSTRUCTION	138,273	0	0	0
0	0	500		BOLI PREVAILING WAGE FEE	0	0	0	0
0	1,913,196	0		DELAKE PROJECTS	299,665	0	0	0
0	285,938	500,000		CUTLER CITY PROJECTS	194,975	250,000	250,000	250,000
59,318	576,090	0	6340268	ROADS END SOUTH PUMP STATION		0	0	0
6,045	0	0	6340401	LAND PURCHASED	0	0	0	0
74,978	0	360,334	6370400	RESERVE-FUTURE YEARS	0	250,000	250,000	250,000
147,741	2,786,314	990,834		TOTAL CAPITAL OUTLAY	632,913	500,000	500,000	500,000
				TRANSFERS				
0	0	0	6601833	TRF UR PROP REHAB FUND	0	412,932	412,932	412,932
0	0	0		TOTAL TRANSFERS	0	412,932	412,932	412,932
147,741	2,786,314	990,834		TOTAL EXPENDITURES	632,913	912,932	912,932	912,932
				CONTINGENCY/FUND BALANCE				
1,242,308	1,471,275	0	6800502	UNAPPROPRIATED FUND BALANCE	E 882,503	0	0	0
1,242,308	1,471,275	0		TOTAL CONTINGENCY/FUND BALANCE		0	0	0
1,242,308	1,471,275	0		TOTAL ENDING FUND BALANCE	882,503	0	0	0
-133,011	228,967	-974,834		Excess of Resources over Expenditures	-588,773	-882,503	-882,503	-882,503

## City of Lincoln City URA Capital Financial Plan FY2019-20 Budget

	Actual	Actual	Actual	Actual	Estimated	Proposed			Projected		
	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25
REVENUES											
Bond Sales	0	0	0	2,975,000	0	0	0	0	0	0	0
Interest	13,576	13,497	14,730	40,281	44,140	30,429	0	0	0	0	0
TOTAL REVENUE	13,576	13,497	14,730	3,015,281	44,140	30,429	0	0	0	0	0
EXPENDITURES											
Capital											
DeLake Capital	416,985	0	0	1,913,196	299,665	0					
Cutler City Capital	0	0	0	285,938	194,975	0					
Siletz Bay/Baywalk	0	0	6,045	0	0	250,000					
Street/Sidewalk Capital	0	0	7,400	11,091	138,273	0					
Pump Stations	1,235,130	66,522	134,296	576,090	0	0					
Force Mains	26,377	873,431	0	0	0	0					
Economic Toolbox	0	0	0	0	0	250,000					
Transfer to Property Rehab Fund	0	0	0	0	0	412,932					
Transfer % for Art	0	0	0	0	0	0					
TOTAL EXPENDITURES	1,678,492	939,953	147,741	2,786,314	632,913	912,932	0	0	0	0	0
Change to Fund Balance	-1,664,916	-926,456	-133,011	228,967	-588,773	-882,503	0	0	0	0	0
BEGINNING FUND BALANCE	3,966,691	2,301,775	1,375,319	1,242,309	1,471,276	882,503	0	0	0	0	0
ENDING FUND BALANCE	2,301,775	1,375,319	1,242,309	1,471,276	882,503	0	0	0	0	0	0

#### LINCOLN CITY URBAN RENEWAL AGENCY ANNUAL BUDGET 2019-2020 URA PERSONNEL

FTES	DEPARTMENT/POSITION ANN	NUAL BUDGETED SALARY
	URBAN RENEWAL GENERAL FUND	
0.13	Administrative Coordinator (PW, VCB)	6,590
0.06	Finance Director	6,626
0.25	Urban Renewal Director	24,987
0.44	TOTAL URBAN RENEWAL GENERAL FUND	38,203
0.	44 TOTAL LINCOLN CITY URBAN RENEWAL AG	GENCY 38,20