

Sign Permit Application (Zoning)

APPLICANT:

NAME: _____
ADDRESS: _____

PHONE: _____
E-MAIL: _____

PROPERTY OWNER/CONTRACT PURCHASER (as listed on deed OR purchase contract):

NAME: _____
ADDRESS: _____

PHONE: _____
E-MAIL: _____

SIGN COMPANY:

NAME: _____
ADDRESS: _____

PHONE: _____
E-MAIL: _____

SITE INFORMATION:

ZONING DISTRICT: _____
TAX MAP AND LOT: _____
SITE ADDRESS: _____
NUMBER OF TENANTS AT SITE: _____
STREET FRONTAGE #1 NAME AND FOOTAGE: _____
STREET FRONTAGE #2 NAME AND FOOTAGE (if applicable): _____
STREET FRONTAGE #3 NAME AND FOOTAGE (if applicable): _____
How many existing freestanding signs on the site? _____
 Square footage of each: _____
How many existing attached signs on the site? _____
 Total square footage existing attached signs: _____
How many existing roof signs on the site? _____

The proposed sign is: (*check one box*)

- Replacing an existing sign that will be removed
 *Type of existing sign being replaced: _____
 *Square footage of existing sign being replaced: _____
- Adding a new sign to the site



Type of Proposed Sign (Check only one)

- Attached – wall sign
- Attached – blade sign
- Attached – suspended sign
- Attached – canopy sign
- Attached – awning sign
- Attached – marquee sign
- Roof sign
- Freestanding sign
- Changeable copy sign
- Electronic display center

Type of Proposed Illumination (Check only one)

- Internal illumination
- External illumination
- No illumination

Dimensions of Proposed Sign

Height: _____

Square footage: _____

ILLUMINATION INFORMATION:

- Neon
 - Capacity of white tubing: _____ milliamperes
 - Capacity of colored tubing: _____ milliamperes
- LED
- Incandescent
 - Wattage: _____

If external light sources are proposed, describe how they are directed and shielded to limit direct illumination of anything other than the proposed sign: _____

Brightness level (foot-candle measurement per 17.72.120.B) _____

REQUIRED SUBMITTAL ITEMS:

Complete submittals must include the following:

1. Completed Zoning Sign Permit Application
2. Site plan showing: a) location and square footage of existing signs, with an indication of those to remain and those that are being removed; b) location and square footage of the proposed sign
3. Cut sheets or manufacturer’s data showing details of proposed illumination (if proposed)
4. Complete and detailed elevations of the proposed sign with all dimensions clearly labeled
5. The submittal of all required submittal items take place through ePermitting.

SIGNATURES:

I (We) hereby declare under penalty of perjury under the laws of the state of Oregon that the foregoing information is true, complete, and accurate. I (We) have read and fully understand, and agree to meet, the sign requirements as outlined in Chapter 17.72 of the Lincoln City Municipal Code and reflected in this application. I (We) acknowledge that providing false information in the application shall be a violation and grounds to deny the application.

Applicant (signature required)

Date

Property Owner/Contract Purchaser (signature required)

Date

Sign Company (signature required)

Date