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3 **RESOLUTION NO. 2018-16**

4 **A RESOLUTION OF THE CITY OF LINCOLN CITY ADOPTING REVISIONS TO THE**  
5 **CITY-WIDE FEE SCHEDULE**

6 WHEREAS, the City of Lincoln City offers a number of administrative services for  
7 which it is appropriate or necessary to charge a reasonable fee to recover costs of such  
8 services; and


9 WHEREAS, the City of Lincoln City has a municipal code and ordinances  
10 requiring the imposition of fees in an amount to be set by Council for a number of city  
11 services; and


12 WHEREAS, the code and ordinances provide that the City shall set administrative  
13 fees and revise those fees as necessary by resolution of the City Council; and

14 NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of  
15 Lincoln City that the City Council hereby adopts the revisions to the Lincoln City Fee  
16 Schedule attached hereto as Exhibit "A".

17 This resolution shall take effect as of October 1, 2018.

18 PASSED AND APPROVED by the City Council of the City of Lincoln City this 10<sup>th</sup>  
19 day of September 2018.

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26 DON WILLIAMS, MAYOR

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CATHY STEERE, CITY RECORDER

**CITY OF LINCOLN CITY  
FEE SCHEDULE  
Effective Date October 1, 2018**

A	F
ITEM	CURRENT FEE
<b>ADMINISTRATIVE FEES - Business Related:</b>	
Alarm Permits - Commercial	\$75.00
Alarm Permits - Residential	\$50.00
Liquor License - Original Application	\$100.00
Liquor License - Change of Ownership/Location/or Privilege	\$75.00
Liquor License - Renewal/Temp. Sales/Temp. Use of Annual License	\$35.00
<b>Occupation Tax Permit (OTP):</b>	
Application Fee	\$50.00
Annual Fee	\$100.00
Associate Fee	\$10.00 per person
Display of Outdoor Merchandise - Seasonal	\$25.00
Display of Outdoor Merchandise - Temporary	\$25.00
Fireworks Display	\$25.00
Home Occupation Permit	\$50.00
More Than Three (3) Employees	\$10.00 per each employee
Space/Booth/Table Inside Business	\$20.00 each
Street Vendor	\$25.00
<b>ADMINISTRATIVE FEES - Miscellaneous:</b>	
Audio Tapes ( <i>per 90 minute cassette</i> )	\$15.00
CD's	\$15.00
Computer Generated Reports	\$.50 per screen page
DVD's	\$15.00
E-Mailing Documents	No charge
Fax Transmission	\$5.00 first page/\$1.00 add'l page
GIS Maps	\$100.00 per hour
Lien Search	\$25.00
GIS Maps (On CD)	\$150.00
Mailing	Actual Cost
Map Copies ( <i>black and white sheets 24" x 36"</i> )	\$3.00 per sheet
Map Copies ( <i>colored sheets 24" x 36"</i> )	\$5.00 per sheet
<b>Notarial Fees (Per OAR 160-100-0400 and ORS 194.164):</b>	
City Business	No charge
<b>Non-related City Business:</b>	
Administering An Oath Or Affirmation w/o A Signature	\$10.00
<b>ADMINISTRATIVE FEES - Miscellaneous (continued):</b>	
Acknowledgement	\$10.00
Certifying A Copy Of A Document	\$10.00
Protesting Commercial Paper, Except \$0 for a check drawn on an insolvent financial institution	\$10.00
Verification Upon An Oath Or Affirmation	\$10.00
Witnessing Or Attesting A Signature	\$10.00
Photocopies ( <i>black and white</i> )	\$.30 per side copied
Photocopies ( <i>black and white - 11" x 17"</i> )	\$.40 per side copied
Photocopies ( <i>color up to 11" x 17"</i> )	\$1.00 per side copied
Photocopies ( <i>color 11" x 17"</i> )	\$.50 per side copied
Postage	Actual
<b>Recording Fee:</b>	
Consents To Annex, Deeds, Easements, etc.	Pursuant to County Code
Satisfaction of Lien	Pursuant to County Code
Returned or NSF Checks	\$25.00
Staff Time ( <i>Hourly wage for staff involved</i> )	Actual Hourly Wage

	A	C	D	E
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2	ITEM	CURRENT FEE	PROPOSED FEE	
3	Administrative Fee	\$35.00		
4	City Attorney Deferred Sentencing/Diversion Fee	\$53.00		
5	Collection Fee	25% Of Total Balance Due		
6	Contract Payment Set-Up Fee	\$25.00*		
7	Conviction Fee	\$35.00		
8	NSF Returned Check Fee	\$25.00		
9	Suspension Fee	\$25.00		
10	Traffic School Referral Fee	\$75.00		
11	Warrant Fee	\$50.00		
12	Under 21 possession of alcohol assessment / treatment	per ORS 471.432		
13	Possession of marijuana diversion agreement	per ORS 135.921		
14	Failure to Appear Fee	\$25.00		
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16	<i>* If balance due is more than \$250.00 or runs longer than 3 months.</i>			
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19	Registration of Distressed Property	\$100	\$0	
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